

Pre-Bridge Writing Course 2
30, 1 hour lessons
Brenda Marks

Standards (adapted from Mass. Dept. Ed. Adult and Community Learning Services, Northwest Regional Lab's 6 +1 trait writing, ACE GED assessment information, and NCTE documents)

Learners will:

Express themselves through expository writing

- Develop well-focused topic sentences
- Organize ideas to support the topic sentence
- Provide effective support for ideas included in passages
- Use language and vocabulary to convey the intended meaning
- Develop longer paragraphs with extensive details
- With assistance, proofread writing to assure correct punctuation, spelling, grammar, idea development, clarity and relevant supporting details
- Write a summary

Apply knowledge of English conventions, vocabulary, and language structure as they write

- Compose compound sentences using conjunctive adverbs
- Use parallel structures when composing sentences
- Use subjects and verbs that agree
- Use pronouns that agree with their subjects

Use a variety of strategies to convey meaning through written English

- Practice all steps of the writing process: prewriting, drafting, eliciting feedback, revising, editing, and producing finished copy

Assumptions –

- Expository writing is the focus of this class since it is a critical skill for college preparation, work-place writing and preparing for the GED writing test. Other rhetorical modes may be introduced and discussed.
- Instructional activities are based on Graham & Harris (2005), *Writing Better: Effective Strategies for Teaching Students with Learning Difficulties*.

Day/ Lesson #	Objectives	Basic Skill Task	Occupational Skills/ Knowledge	Assessment
1	<ul style="list-style-type: none"> • Introduction • Syllabus 	<ul style="list-style-type: none"> • Writing assessment 	Education Pays	Teacher-created paragraph writing assessment
2	<ul style="list-style-type: none"> • Review STOP and LIST 	<ul style="list-style-type: none"> • Prewriting strategy review 	N/A	N/A
3	<ul style="list-style-type: none"> • Sentence Structure Review 	<ul style="list-style-type: none"> • Identify phrases & clauses in sentences • Practice STOP and LIST 	Hospital Industry	N/A
4	<ul style="list-style-type: none"> • Components of a paragraph review 	<ul style="list-style-type: none"> • Identify critical components of a paragraph • Practice sentence skills 	Precision Assemblers Overview	N/A
5	<ul style="list-style-type: none"> • PLEASE paragraph writing strategy 	<ul style="list-style-type: none"> • Writing a complete paragraph 	Executive Secretary Overview	N/A
6	<ul style="list-style-type: none"> • Compound and complex sentence review 	<ul style="list-style-type: none"> • Join sentences with compound and complex patterns using correct punctuation 	Printing Press Operators Overview & working conditions	N/A
7	<ul style="list-style-type: none"> • Focus on writing effective topic sentence 	<ul style="list-style-type: none"> • Write a topic sentence that relates to assigned topic and narrows the focus. • Practice PLEASE strategy 	N/A	N/A
8	<ul style="list-style-type: none"> • Sequencing ideas in a paragraph 	<ul style="list-style-type: none"> • Choose an effective pattern to organize written ideas 	Dental Hygienist Interview	N/A
9	<ul style="list-style-type: none"> • Use subjects and verbs that agree 	<ul style="list-style-type: none"> • Write sentences with 	Metal and Plastic	N/A

		<ul style="list-style-type: none"> coordinating subjects and verbs Practice PLEASE strategy 	Processing workers overview	
10	<ul style="list-style-type: none"> Develop supporting details in a paragraph I 	<ul style="list-style-type: none"> Use prewriting strategy and extend the details generated during prewriting Practice PLEASE strategy 	Administrative Managers overview	N/A
11	<ul style="list-style-type: none"> Develop supporting details in a paragraph II 	<ul style="list-style-type: none"> Use prewriting strategy and extend the details generated during prewriting Practice PLEASE strategy 	Administrative Managers overview	N/A
12	<ul style="list-style-type: none"> Develop supporting details in a paragraph III 	<ul style="list-style-type: none"> Ask questions to determine an effective supporting detail to include Practice PLEASE strategy 	Dental Assistants Interest	N/A
13	<ul style="list-style-type: none"> Develop supporting details in a paragraph IV 	<ul style="list-style-type: none"> Ask questions to determine an effective supporting detail to include Practice PLEASE strategy 	Quality Control overview	N/A
14	<ul style="list-style-type: none"> Review and Assessment 	<ul style="list-style-type: none"> Review skills and concepts taught to date Create writing sample for assessment 	N/A	Teacher-created paragraph writing assessment
15	<ul style="list-style-type: none"> Use pronouns that agree with their antecedents 	<ul style="list-style-type: none"> Use correct pronouns in sentences 	Sheet Metal Worker Interview	N/A
16	<ul style="list-style-type: none"> Revising writing 	<ul style="list-style-type: none"> CASE revise strategy overview 	Quality Control Inspectors overview	N/A
17	<ul style="list-style-type: none"> Revising writing 	<ul style="list-style-type: none"> CASE revise strategy practice 	Pharmacy Technician Overview	N/A
18	<ul style="list-style-type: none"> Use parallel elements in constructing sentences 	<ul style="list-style-type: none"> Identify parallelism Use parallelism when writing 	Metal and Plastic Processing workers	N/A

		sentences • Practice PLEASE strategy	work conditions	
19	• Summary writing	• Overview of writing summaries	Order Clerks Overview Precision Assemblers Overview	N/A
20	• Summary writing	• Practice summary writing using sentence variety	Dental Hygienist working conditions Printing Press operators working conditions	N/A
21	• Summary writing	• Practice summary writing from a list of items and using sentence variety	Secretary Skills and Abilities Secretary Working conditions	N/A
22	• Summary writing	• Practice summary writing from a passage and using sentence variety	Secretary interview	N/A
23	• Summary writing	• Practice summary writing from a passage and using sentence variety • Use CASE revising strategy	Industrial Machine Mechanics Overview	Teacher-created summary writing assessment
24	• Review	• Review skills and concepts taught to date	Pharmacy Technician Interview	N/A
25	• Transitioning to Essay I	• Show the relationship between a summary and an essay • Show the relationship between a paragraph and a summary	Emergency Medical Technician summary	N/A
26	• Transitioning to Essay II	• Write an essay as a group	N/A	N/A
27	• Transitioning to Essay III	• Write individual essays	N/A	N/A

28	<ul style="list-style-type: none"> • Transitioning to Essay IV 	<ul style="list-style-type: none"> • Revise individual essays 	N/A	N/A
29	<ul style="list-style-type: none"> • Review 	<ul style="list-style-type: none"> • Write final sample • Review information to date 	Secretary Overview	Final writing Sample
30	<ul style="list-style-type: none"> • Reflect and Celebrate 	<ul style="list-style-type: none"> • Write and discuss about personal successes • Write and discuss about how the course went 	N/A	N/A

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